

Advisory, Outreach and Support Services Prospectus

Support Services and Agencies offering
support to Children's Centres and
Schools 2009-10

Contents

Sheffield *where everyone matters*



CUSTOMER SERVICE EXCELLENCE

Sheffield
City Council



CAMHS	6
Family, Adopters and Carers Team (FACT)	10
Early Years Service – (LDD)	10
Extended Schools	11
Sheffield High Support Service	13
South Yorkshire Fire and Rescue	14
Strategy and Partnership – LDD Services	16
South Yorkshire Police	16
Learning and Support Service	17
Sheffield Futures	18
Learning and Achievement Service (SEN)	19
Sheffield Youth Crime Prevention Team	19
Sheffield Targeted Youth Support Team – Gang Prevention	20
Sheffield Intensive Intervention Project	21
Early Support Team	22
Assessment, Support and Provision Service	23
Residential Respite Service	24
Coordinated Assessment Team	25
Early Years Foundation Stage (LAS)	26
Integrated Youth Support Services	27
Extended Learning Team	28

Introduction

Sheffield City Council is committed to making Sheffield a better place to live, work and learn. The Council is committed to raising achievement and promoting high expectations of equality of opportunity for all children, young people, families and communities. Council and partner

Advisory, Outreach and Support Services (AOSS) have a key role to play in supporting and delivering targeted improvements in assisting the realising of this primary commitment, through the support provided to children's centres and schools. AOSS and Service Districts have in recent years worked in partnership to agree new arrangements to co-ordinate better targeted and personalised support and challenge activity to local children's centres and schools.

This prospectus contributes to these developments and sets out clear information about the services and agencies working across the City and their respective roles. The purpose is to provide information to local children's centres, schools and their partnerships so that there is a greater understanding of the level of support, which is available. These arrangements are continuously evolving in response to the changing needs of Sheffield's children, young people, families and schools.

The term Advisory, Outreach and Support Services covers the wide range of services, advisers and specialists who provide support for children, young people, families, children's centres and schools.

This prospectus is a guide to the support provided locally by council and partner services, which support children's centres and schools in Sheffield. This is with a view to clarifying their roles and purposes in order to illustrate the local continuum of provision, resource and support available.

Fostering Agency

Contact

Liz Spaven
Fostering Service Manger
Castle Market floor 2
Exchange St
S12AH
Liz.spaven@sheffield.gov.uk
Tel 2735155

Staffing

4 Team Managers
23 Social workers
3 Interviewing Officers
5 Support workers one with an education remit

Objectives

Recruit, assess, train and supervise foster carers. Support carers with children looked after with the 5 outcomes including health and education.

Support

- Supporting carers to help meet the 5 ECM outcomes.
- Providing advice and guidance on education issues and training on education issues to help raise attainment and attendance.
- Can provide 1-1 support where a young person is excluded or struggling with homework

Sheffield Information Link

Contact

Sharron Baroudi
Chief Executive
Tel: 0114 249 4940
s.baroudi@sheffinfoolink.org.uk

Staffing

Management, Admin/Marketing Team
Information Service Team
Children's Centre Outreach Coordinators
Recruitment Officer
Children and Young People's Service Directory Team (Ask Sid Team)
SIGN Information Service Team

Objectives

Sheffield Information Link is Sheffield's Families Information Service which provides information to children, young people and families on a range of subjects.

Support

Information on:

Sheffield Information Link

- Childcare and playcare
- Education – including free entitlement for 3 and 4 year olds
- Leisure – with a “What’s On” Guide during school holidays
- Children and young people’s rights

We have

- Free factsheets on a range of topics
- Accessible website at www.sheffinfoolink.org.uk
- Brokerage support for parents with additional needs
- A Children and Young People’s Service Directory at www.asksid.net
- Outreach information sessions in children’s centre areas
- Recruitment service for people wanting to work in childcare
- A drop-in service based at our city centre information shop
- A telephone service with a dedicated line for information in Somali, Arabic, Urdu or Punjabi
- A library packed with books to support parents, children and professionals

SIGN Information Service

Contact

Sue James
Deputy Information Coordinator
Tel: 0114 266 9476
sign@sheffinfoolink.org.uk

Staffing

Deputy Information Coordinator
SIGN Information Officer

Objectives

SIGN is a free information service for children and young people with any health need or disability and the parents, carers and professionals who support them. SIGN brings together Health, Social Care and Education plus voluntary agencies to offer an integrated information service.

Support

Information provided on:

- Particular health conditions or disability
- Support groups
- Children and young people’s services and how to access them
- Special education needs support
- Leisure and holiday
- Mobility
- Childcare
- Equipment
- Funding
- Disability Living Allowance

Sheffield Information Link and SIGN Service contact list

Service/ Organisation	Contact	Designation	E- mail / Phone
Sheffield Information Link	Sharron Baroudi	Chief Executive	s.baroudi@sheffinfoolink.org.uk 2494940
Sheffield Information Link	Ruth Moore	Deputy Information Coordinator	info@sheffinfoolink.org.uk 2756699
Sheffield Information Link	Lorna Dowrick	South Sheffield Children's Centre Outreach Coordinator	l.dowrick@sheffinfoolink.org.uk 07964 018540
Sheffield Information Link	Margaret Goodlad / Alison Smith	South Sheffield Children's Centre Outreach Coordinator	m.goodlad@sheffinfoolink.org.uk 07964 018562 a.smith@sheffinfoolink.org.uk 07531 648176
Sheffield Information Link	Mandy Hetherington	Recruitment Officer	m.hetherington@sheffinfoolink.org.uk 2496378
Sheffield Information Link	Andrea Naylor	Information Officer (Ask Sid)	csd@sheffinfoolink.org.uk 2494923
Sheffield Information Link	Anna Cockings	Information Officer (Ask Sid)	csd@sheffinfoolink.org.uk 2494923
SIGN Service	Sue James	Deputy Information Coordinator	sign@sheffinfoolink.org.uk 2669476

Child & Adolescent Mental Health Services (Specialist)

Sheffield Children's Hospital

Western Bank

Main Reception/Enquiries

0114 2717000

Patient Advisory Liaison Services

0114 2717594

Ryegate Children's Centre

Tapton Crescent Road

0114 2717608

Young Peoples Specialist Fieldwork Services

Need to contact

North

Meade House, 96-100 Middlewood Road,
Hillsborough, S6 4HA

Child & Adolescent Mental Health Services (Specialist)

Tel: 0114 203 9594 / 2039591

South

Darnall Office, The Old School, Station Road, Darnall, S9 4JT

Tel: 0114 2037506 / 2037463

West

Redvers House, Union Street, S1 2JQ

Tel: 0114 2734965 / 2735114

Out of Hours Service

Mon-Thurs - 5.15 pm - 8.45 am

Fri-Mon - 4.45 pm - 8.45 am

Tel: 0114 2734855

Jessops Hospital Social Work Team - 0114 2268355

Childrens Hospital Social Work Team - 0114 2717310

Educational Psychology Behaviour Support

Bannerdale Centre

Tel: 0114 2506800

Sheffield Futures/Connexions

Tel: 0114 2012800

Adoption & Fostering

Castle Market Buildings

Tel: 0114 2260876

Youth Offending Service

Tel: 0114 2288555

SHED

Young People's Drug & Alcohol Project

Tel: 0114 2729164

Fruitbowl

Lesbian, Gay & Bisexual Young People's Service

0114 2261750

Shirle Hill Hospital

6a Cherry Tree Road

Team Leader- Dr Rick Hughes

Consultant Child & Adolescent Psychiatrist

Secretary - Fiona Sezgin

Tel: 0114 2716869 - Fax: 0114 2716878

Oakwood Young People's Centre

Northern General Hospital

Team Leader

Child & Adolescent Mental Health Services (Specialist)

Dr Tony Livesey
Consultant Child & Adolescent Psychiatrist

Secretary - Carol Eckersley
Tel: 0114 2261577 - Fax: 0114 2261962

CAMHS Multi - Agency Training

Training Co-Ordinator- Deborah Williams-Jones
Flockton House
18 - 20 Union Road
SHEFFIELD
S11 9EF

Secretary – Hayley Hogg
Tel: 0114 2260608 - Fax: 0114 2260620

CAMHS Forensic Services

St Peter's Close
Dr Girish Vaidya- Consultant Child & Adolescent Psychiatrist
Dr James Lang- Consultant Clinical Psychologist

Secretary - Kathy Lee
Tel: 0114 2260660 - Fax: 0114 2288500

Multi Agency Psychological Support for Looked After Children

Castle Market Buildings
Team Leader - Dr Alex Espejo- Consultant Clinical Psychologist

Office Manager – Julie Mills
Tel: 0114 2260876 – Fax: 0114 2260877

Dual Diagnosis Team

(Child & Adolescent Mental Health
& Learning Disability Team)

Beighton Community Hospital
Team Leader- Dr Evette Girgis- Consultant Child & Adolescent Psychiatrist

Secretary - Dianne Banks
Tel: 0114 2262788 - Fax: 0114 2716520

Multi-Agency Consultation Clinic at Ryegate on 2nd Friday of the month 9:30 - 11:30am

To book a slot contact Dianne Banks

Beighton Community CAMHS Team

Team Leader
Ann Murphy
Clinical Nurse Specialist

Child & Adolescent Mental Health Services (Specialist)

Secretary - Donna Coleman

Tel: 0114 2262723 - Fax: 0114 2716520

Consultation for Professionals

On a call back basis if clinician is unavailable

Telephone 0114 2716540

Centenary Community CAMHS Team

Team Leader- Dr David Hamer - Consultant Child & Adolescent Psychiatrist

Secretary - Tracey Oxley

Tel: 0114 2262062 - Fax: 0114 2262160

Consultation for Professionals

On a call back basis if clinician is unavailable

Telephone: 0797 1215572

Flockton Community CAMHS Team

Team Leader

Dr Nevyne Chalhoub

Consultant Child & Adolescent Psychiatrist

Secretary - Joanne Wright/Hayley Hogg

Tel: 0114 2262307 - Fax: 0114 2262306

Consultation for Professionals

Times: Mon - Fri 9:00am - 5:00pm

On a call back basis if clinician is unavailable

Telephone: 0114 2262305/2262303/2262304

Referral from qualified social worker; educational psychologist; GP or other doctor via a CAF.

Staffing

3 Community Teams.

1 Specialist team for looked after children (MAPS)

1 Forensic team for young people who are offending or at risk of offending.

Support

Each community team has telephone advising line.

MAPS and Forensic team have consultation appointments.

Families, Adopters and Carers Team (FACT) based with Sheffield Adoption Service.

Contact

Gillian Ackerley Team Manager 2053519 or Gillian.ackerley@sheffield.gov.uk

Staffing

1 Team manager, supported by one senior practitioner, 2 social workers and 4FTE support workers.

Objectives

- To undertake assessments and provide support to adoptive families.
- To maintain the "letterbox" system (the means by which adoptive children retain a link with birth families.)
- To undertake assessments and provide a statutory service to Private Foster Carers
- To undertake assessments, prepare reports for court and provide support to those children subject to Special Guardianship Orders
- To provide a counselling service to those adopted adults wishing to access their records.
- To undertake financial review on those families on Residence Orders and supported financially by the Local Authority

Support

- Run groups for adoptive children. Provide direct intervention to adoptive families
- Advisory service to other professionals in respect of adoption support and private fostering.
- Undertake presentations to other agencies re the work of the team, needs of adopted children.

Early Years Service – Learning Difficulties and Disabilities(LDD)

Contact

Service Manager(Interim)
Pat Kluczewski
Cathedral Court
Floor 5
1 Vicar Lane
Sheffield S1
Tel 2811881
e-mail pat.kluczewski@sheffield.gov.uk

Staffing

The Team Manager of the Early Years Service was previously Head of Hearing Impairment –under the restructure she has kept the responsibility of the HI service in addition to the role of Team Manager Early Years.

HI- E.Years. There are 4.5 FTE teacher's of the deaf(9staff) and 4.0 teaching assistants(6staff)

E.Y. – 7.8 FTE (9teacher's) and 7FTE (8assistants) Inclusion Assistants.

Early Years Service – Learning Difficulties and Disabilities(LDD)

In addition to the above we also have 4 assistants working in Service District ADF and G who are not employed by Sheffield city council but are commissioned from EYECS from the PLA who jointly line manage. Their work is supervised by the Inclusion Teachers.

3 assistants work as Portage Home Visitors, one has a coordinator role. They run a playgroup at the Rygate Children's Centre 2 mornings a week and visit very young children (usually under 3years) in their home, supporting parents in planning small steps skills based activities for their children. They also plan and carry out a transition to nursery visits.

1 teacher (.5) and 1 full time assistant work in the Sheffield Early Years Language Centre, which is based in Prince Edward School and is part of the Early Years Service. The centre provides specialist education and therapy for 8 children per term with severe speech and language impairments. This provision is jointly funded and staffed by education and health.

Objectives

- We support children 0-5 who have a variety of LDD across the Maintained / Private and Voluntary Sector/ and children at home.
- We accept referrals from a variety of sources, and work in partnership with parents/ carers/nurseries/children's centres and the Foundation Stage classes in schools. / the Health Service.

Our aim is to offer a service that is community based (which is why the staff work in Service Districts) making it easier for families to access a wide range of services. This ensures that professionals talk to each other in order that we work better together and respond speedily with appropriate early intervention strategies.

Support

- We offer support/advice /guidance and practical hands on support to all early years providers.
- We support children at home.
- We offer a comprehensive Training Programme both centrally based and packages that are 'tailor made' to suit individual settings. (settings based training)
- We hold an annual SENCO Conference for Pand V / and Children's Centre staff.
- The Early Years Inclusion Teacher's also have the role of *Area Senco*. This involves Termly Meetings within Service Districts.

EY's Teacher's work closely with the Rygate Team for very young children attending for Multi –Disciplinary Assessments, contributing to the final report and attending the feedback session.

Extended Schools

Contact

Kate Waddicor
Extended Schools Manager
mob: 07769913102
Office: 0114 2735305

Extended Schools

email: kate.waddicor@sheffield.gov.uk

Staffing

Kate Waddicor – Extended Schools Manager
Helen Oades – Extended Schools Project Officer – Delivery
Joseph Leech and Kay Roe – Extended School Organisers
Mark Johnson – Special Projects Officer/Business support

Objectives

Supporting all schools to meet the DCSF target to provide access to the Extended Schools Core Offer. Schools work in families, each family of schools employs a School Organiser (funded from the Extended Schools ABG). The central team offers support, training and guidance to the School Organisers to enable them to fulfil their role:

To support the family of schools towards achieving and sustaining the Full Core Offer by undertaking the following tasks:

- Complete the **Extended Schools Agreement**;
- Support schools to update the **audit** to provide up to date evidence of existing activities and services currently being offered by all the schools in the family;
- Support the schools to lead a **consultation process** within the community which will include children, young people, parents, voluntary/community and faith sectors to establish the needs of the community (if this has not yet been done);
- Establish **key links within the community** including the voluntary, community and faith sectors and to participate in collaborative activities within the Service District;
- Provide information to the **Sheffield Information Link (SIL)** to enable them to complete the Service Directory;
- Develop and monitor an **Extended Schools Action Plan** using the information from the audit and the consultation exercise and in collaboration with partners, for the family of schools. This will contribute to the Service District Plan and will also take into account other Plans within the area;
- Seek **resources** to support the implementation of the Action Plan upon completion of each milestone;
- Support schools to complete a **portfolio of evidence** for the Quality Assurance process and provide a **context statement**;
- Provide a **termly report** outlining achievements against the Action Plan at the end of the year determining progress towards the Full Core Offer;
- Attend and **contribute towards ALL the monthly Learning Network** days to help schools to audit provision, identify gaps in provision, make links with other partners and seek funding.

Support

The Central team

- Provides strategic advice and support to the family of schools and the Organisers;
- Provide a comprehensive Induction Programme for the Organisers;
- Provide ongoing support and a Training and Development Programme for the School Organisers in the form of a Learning Network;
- Provide an Extended School Toolkit for the Organisers to use to advise and support the family of schools;
- Facilitate the sharing of good practice through Learning Network Days and associated workshops;

Extended Schools

- Benchmark and disseminate good practice from neighbouring authorities and support both schools and Extended School Organisers to attain/maintain best practice;
- Support the Organisers and the schools to implement the QA process which will include monitoring the quality of provision;
- Report progress to Service District Managers, providing support and direction when necessary.

Sheffield High Support Service

Contact

E-mail: highsupport@sheffield.gov.uk

Telephone: (0114) 266 5963 or (0114) 266 1870

Staffing

1 Team Manager: Louise Bower
2 Co-ordinators: Andy Wallace & Lucy Sweeting
9 Key-workers
2 Night workers
1 Administrative Assistant

Objectives

An intensive family intervention project (FIP) that supports families who have been, or are at risk of being, evicted from their homes for causing anti-social behaviour. We provide support;

1. on an outreach basis,
2. in dispersed supported tenancies, or
3. in a small residential unit that is staffed 24 hours a day.

The service works holistically to support the family to:

- keep their homes, and to understand their responsibilities as tenants
- settle into a community, and live peacefully with their neighbours
- nurture and raise their children in an appropriate manner
- deter crime and bullying
- improve school attendance
- reduce the number of clients not in education, employment or training
- reduce alcohol and substance mis-use for young people and for parents
- improve their health and well-being
- reduce the incidence of teenage pregnancy.

This is achieved through a combination of intensive work on a comprehensive support plan. We work with the whole family to tackle the root causes of anti-social behaviour.

Support

The support that we offer includes

- organising finances
- help to establish daily routines
- enhancing parenting skills - in specific classes and one to one
- anger management techniques

Sheffield High Support Service

- self-esteem raising work
- referrals to specialist agencies
- basic health promotion
- encouragement to participate in positive activities
- independent living and life skills
- diversionary activities with individual family members, especially children
- support with sex and relationships education for young people
- work on developing emotional literacy and personal value-bases
- attending & arranging core group / professionals meetings
- collaborative working with other agencies

The principle behind the service is high support, alongside high challenge, and appropriate use of enforcement action. We work to support families to make positive changes to their communication and behaviour. Where necessary we will also use legal remedies to motivate the family to change.

Each member of the family, including the children, has a behaviour contract written by the key-worker. The contract outlines the changes that are expected, how to work towards them, and the sanctions that will be imposed if behaviour does not improve. We work closely with the central anti-social behaviour team to issue ASBOs (Anti-Social Behaviour Orders), Acceptable Behaviour Contracts and Parenting Orders where needed.

For some families this service offers a last chance opportunity to change. If families persistently fail to engage or take steps to improve their behaviour despite the constant endeavours of the support staff, we may ultimately withdraw support and take action to re-possess our accommodation.

South Yorkshire Fire & Rescue

Contact

Education Officer
Fire Service Headquarters
Eyre Street
S1 3FG
0114 2532297
sbrookes@syfire.org.uk

Staffing

Education Officer based at headquarters supported by 2 Central Support Officers.

16 Community Engagement Officers deliver fire service education packages in both primary and secondary schools throughout South Yorkshire.

Objectives

- ☒ To raise the awareness of fire safety within the home environment.
- ☒ To raise awareness of the dangers of anti-social behaviour fires.
- ☒ To work operationally with schools and providers of services and other agencies to ensure a joined up approach to improving children and young peoples behaviour towards fire safety.

South Yorkshire Fire & Rescue

Support:

- Educational packages
- 1 to 1 referral scheme
- Reparation scheme
- Help to create a coherent approach to local planning
- Strategy and partnership working

South Yorkshire Fire & Rescue -Community Safety Youth Engagement

Contact

Steven Travis
Community Safety
Youth Engagement
0114 2532298
stravis@syfire.gov.uk

Staffing

Group Manager Darren Staniland
Station Manager Jim Oakes
WMB Shayne Tottie
WMA Tony Thornton
WMA Steven Travis
WMA Sam Wood

Objectives

- Work with schools and other agencies throughout South Yorkshire:-
- To educate children and young people by engaging actively, to prevent, divert or reduce fire and car crime, fire setting and anti-social behaviour.
- Support provided:
- Numerous courses delivered to young people aged 8 to 20 relating to car crime, fire setting and fire safety. Courses are delivered at schools, fire stations and multi agency venues.
- Life Course aimed at 13 to 18 years. Looks at addressing anti-social behaviour, giving the fire Service as a positive role model whilst building self confidence.
- Asdan Course based on basic fire fighting skills aimed at years 9 & 10. Award scheme for young people unlikely to be achieving academic qualifications.
- Young Fire-fighters Scheme aimed at 13 to 18 years. A weekly Cadet based scheme involving basic fire-fighting skills.
- Fire-Fighter Experience aimed at all youths. Based on basic fire fighting skills. Looks at addressing anti-social behaviour, giving the fire Service as a positive role model whilst building self confidence.
- Drive for Life aimed at 17 to 20 years. Multi agency education workshop aimed at young and new drivers.
- Head On aimed at 8 to 20 years. For young people involved or likely to be involved in car related crime, looking at consequences and basic fire-fighting skills.
- Live & Learn aimed at years 9 & 10. Power Point presentation regarding drink and driving, not wearing seat belts, speeding and hard hitting facts of car related incidents.

South Yorkshire Fire & Rescue -Community Safety Youth Engagement

- Crucial Crew aimed at year 6. Multi Agency Scenario based course educating young people on life style choices and personal safety.

Strategy and Partnership – LDD (This is a new and very much developing service)

Contact

Liz Roe – Service Manager Strategy & Partnership - LDD
LDD Service
C/o Prince Edward primary school
747 City Road
Sheffield S12 2AA
0114 2398336
liz.roe@sheffield.gov.uk

Staffing

Mark Alexander, Team manager, LDD Strategy Delivery
Aiming High for Disabled Children (AHDC) Short breaks officer
Parent partnership service operating at arms length. The service provides impartial advice for parents/carers with children/young people with special educational needs.

Objectives

- To ensure delivery of all strategies linked to LDD and monitor the quality of strategic development
- To ensure parents/carers of children/young people with LDD have access to information, advice and guidance
- To lead on the involvement of parents/carers and children and young people in planning, developing and implementing strategy and provision
- To support the development of the integrated LDD service
- To ensure all LDD services have established links with service districts
- To support and enable effective service delivery for children/young people with LDD

Support

To work with partner agencies including schools to develop joint plans, policies and protocols in the light of legislation/guidance and national and/or local priorities

Children and Young People's Officers (South Yorkshire Police)

Contact

Inspector Paul McCurry
Tel: 01142964504
mob: 07717715363
email: paul.mccurry@southyorks.pnn.police.uk

Staffing

- PC 1706 Alan Hancock – Hinde House School, Firth Park Community College, Fir Vale School.
- PC 2961 Paul Jenkinson – Springs Academy, Park Academy, All Saint School.

Children and Young People's Officers (South Yorkshire Police)

- PC 3288 Joy Price – Tipton School, King Edward VII School, Notre Dame.
- PC 2913 John Auckland Parkwood High School, Chaucer Business and Enterprise College, Yewlands Comprehensive School, Ecclesfield School.
- PC 1139 John Barton – Stocksbridge School, Bradfield School, Wisewood School, Myers Grove School.
- PC 2053 Tom Goodhill - Abbeydale Grange School, King Egbert School, Silverdale School, High Storrs School.
- PC 2380 Paul Chappell – City School, Westfield School, Handsworth Grange, Birley Community School.
- PC 3191 Jill Lewis – Meadowhead School, Newfield School.

Objectives

The remit of the Children and Young People Officer works in line with and identifies links with 'Every Child Matters' and 'Youth Matters'. It also works towards the [Children & Young People's Intervention Programme](#) and has the following 4 key aims:

1. Diverting young people away from crime and anti-social behaviour
2. Keeping young people safe
3. Promoting positive citizenship
4. Promoting positive relationships with the next generation of adults

Police Community Support Officers across the City also deliver local projects with young people and provide a visible presence in primary schools.

Support

- Reassurance and advice.
- Pupil and family casework.
- Curriculum delivery.
- Problem Solving approach to community safety related matters.
- Partnership working.
- Improve relationships with Young People.

Learning and Support Service

Contact

Ron Baynes
Head of Service
Tel 0114 2930932
e-mail ron.baynes@sheffield.gov.uk

Staffing

A team of specialist teachers and teaching assistants

Objectives

To support primary and secondary schools in meeting the needs and raising the achievement of pupils who have learning difficulties or disabilities.

Learning and Support Service

Support

- Assessment, support and advice over individual pupils or groups
- Support for Special Needs Coordinators in managing and developing school practices for meeting the needs of pupils with special needs
- Professional development and training for school staff.

Sheffield Futures LDD Team

(Incorporating the LDD Connexions Personal Advisors and the Stepping Stone Youth Work Project for young disabled people)

Contact

Roger Simmons, Team Leader
Tel. 0114 2012752
roger.simmons@sheffieldfutures.org.uk

Staffing

Based at Star House, 43 Division Street. S1 4GE
1 LDD Team Leader (1 FTE)
6 LDD Connexions Personal Advisors (3.7 FTE)
6 LDD Youth Workers (1.7 FTE)
2 Temporary LDD Youth Workers working from Sheffield College Sites (1.6 FTE)

Objectives

To support young disabled people in accessing youth support services on the same basis as their non-disabled peers.

- Offering specialist information, advice and guidance relating to vocational progression
- Supporting colleagues in mainstream services to deliver provision appropriate to the needs of young disabled people through practical support and training opportunities
- Partnership work with schools, colleges and other learning providers
- Offering targeted youth provision across the city
- Provision of specific project work including holiday projects and residential experiences for young disabled people (including the opportunity for some young people to participate in an international experience each year)

Support

- Completion of Section 140 Assessments to support transition post-16
- Attendance at reviews for statemented students
- Attendance at Case Conferences
- Home Visits (offering information, advice and guidance and opportunities to participate in further youth provision and generally offering support to families)
- Facilitating funding applications for post 16 learning opportunities
- Inter agency work e.g. work with CYPD Transitions Team

Learning and Achievement Service (SEN)

Contact

Anne Copley School Improvement Adviser SEN
Tel 0114 2930980
email: anne.copley@sheffield.gov.uk

Staffing

1 full time School Improvement Adviser

Objectives

To improve outcomes for pupils with SEND in mainstream and Special Schools

Support

Advise and support in the leadership management and delivery of high quality teaching and learning for pupils with SEND

Sheffield Youth Crime Prevention Team

Contact

Wayne Hoyle
Youth Crime Prevention Manager
Sheffield Youth Offending Service
7 St. Peter's Close
Sheffield S1 2EJ
0114 228 8555

Staffing

1x Youth Crime Prevention Manager
2 x Operational Managers (North & South), 2 x Senior Practitioners, 1 x Youth Crime Prevention Co-ordinator, 2 x Learning Mentors, 1 x Senior Parenting Co-ordinator, 1 x Family Practitioner, 2 x Parent Home Visitors, 21 x Youth Crime Prevention Officers and 4 x Business Support.

Objectives

- Prevent children and young people, aged 8-18, from becoming involved, or further involved, in offending and/or anti-social behaviour (asb).
- Reduce the risk factors and increase the protective factors of children and young people at risk of offending/asb.
- Ensure that children who are assessed as high risk are in full time education.
- Ensure the children and their families are satisfied by the interventions and that they receive services at the earliest opportunity.
- Involve children and parent/carers fully in the process, from referral to the design, implementation and review of any support programme.

Support

- Individual key work support for young people and their families within their home and/or communities.

Sheffield Youth Crime Prevention Team

- Training provided to professionals in relation to identifying children and young people at risk of offending/asb.
- Telephone advice service for parents and professionals.
- Part of multi-agency 'street-teams' that respond to specific problems within crime and anti-social behaviour hotspots on evenings and weekends.

Sheffield Targeted Youth Support (TYS) Team - Gangs

Contact

Wayne Hoyle
Youth Crime Prevention Manager
Sheffield Youth Offending Service
7 St. Peter's Close
Sheffield S1 2EJ
0114 228 8555

Ronny Tucker
Operational Manager
Sheffield Youth Offending Service
7 St. Peter's Close
Sheffield S1 2EJ
07970 871 246

Staffing

1x Youth Crime Prevention Manager
1 x Operational Manager, 1 x Police Inspector, 2 x Youth Offending Service Officers, 2 x Youth Workers and 1 x Business Support.

Objectives

- Prevent children and young people, aged 8-18, from becoming involved, or further involved, in criminal gangs and/or weapon crime.
- Reduce the risk factors and increase the protective factors of children and young people at risk of involvement in gangs and/or weapon crime.
- Ensure that children who are assessed as high risk are in full time education.
- Ensure the children and their families are satisfied by the interventions and that they receive services at the earliest opportunity.
- Involve children and parent/carers fully in the process, from referral to the design, implementation and review of any support programme.

Support

- Individual key work support for young people and their families within their home and/or communities.
- Government accredited group work delivered in schools in relation to knife crime.
- Training provided to professionals in relation to identifying children and young people at risk of criminal gang involvement.
- Telephone advice service for parents and professionals.
- Part of multi-agency 'street-teams' that respond to specific problems within crime and anti-social behaviour hotspots on evenings and weekends.

Sheffield Targeted Youth Support (TYS) Team - Gangs

Sheffield Intensive Intervention Project (IIP)

Contact

Wayne Hoyle
Youth Crime Prevention Manager
Sheffield Youth Offending Service
7 St. Peter's Close
Sheffield S1 2EJ
0114 228 8555

Ronny Tucker
Operational Manager
Sheffield Youth Offending Service
7 St. Peter's Close
Sheffield S1 2EJ
07970 871 246

Staffing

1x Youth Crime Prevention Manager
1 x Operational Manager, 3 x IIP Key Workers and 1 x Business Support.

Objectives

The primary objective of Sheffield IIP is to improve outcomes for the 50 most challenging young people in the city every year – and to improve outcomes for the communities in which they live. We specifically expect the project to:

- Significantly reduce anti-social behaviour
- Reduce crime
- Improve participation in education and training
- Tackle substance misuse
- Reduce homelessness

Outreach Support

The primary aim of the IIP will be to complement existing targeted youth support activity locally with a focus on personalised and intensive intervention packages for the most acute level need young people at risk of criminal activity.

Three Key Workers will adopt an assertive and persistent approach to address the root causes of anti-social behaviour by challenging and supporting young people and their families. A support plan/behaviour contract will be drawn up, the detail of which will be based upon the findings of a Common Assessment Form (CAF) along with any specialist assessments. As well as containing expectations of how the young person's behaviour should improve, linking support to required behaviour change and using a package of incentives, there will be clear sanctions that will follow if these goals are not met.

IIP Key Workers will work on evenings, weekends and public holidays in order to engage young people at a time when it is most needed. They will co-ordinate existing integrated and targeted youth support provision and fill in support gaps with specialist resources by utilising the spot-purchasing budget, from which a number of specialised interventions will be commissioned (e.g. to provide specialist treatment or therapies).

Sheffield Intensive Intervention Project (IIP)

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Residential Respite Service (Assessment Support & Provision Service)

Contact

Shirley Jones
Team Manager
Tel: 2735834
Email: shirleyjones@sheffield.gov.uk

Staffing

Team Manager x 1

Within three Respite Children's Homes:

Chancet Wood Home
Mulberry Lodge Home
Rushey Meadow Home

Registered Homes Managers x 3
Assistant Home Manager x 3 fte
Group Leaders x 9 fte
Residential Support Workers x 21 fte
Night Residential Support Workers x 12 fte
Business Support x 1.7 fte
Handyperson/Ancillary x 3
Ancillary x 5.6 fte
Kitchen Assistants x 1.6

Objectives

The Residential Respite Team will ensure that appropriate social care overnight short break care is provided to meet the needs of children and young people with complex needs safely. Each home will work within their own individual Ofsted's Registration criteria to provide a responsive individual package of support to provide a positive experience for children and young people. The team will support children and young people to remain within their families when it is possible and safe to do so.

Support

- Overnight support packages are provided by 12 beds within 3 children's homes:
- 6 beds are for children who are physically disabled or who are severely multiply disabled frail and vulnerable
- 12 beds are for children who have severe learning difficulties
- To work with the child's Social Worker following assessment and agreement of an overnight respite service to provide care which is regularly reviewed and whereby the views of the child are included in the planning of care and included within Transition Planning.
- To work in partnership with parents and professionals to provide a service which meets the individual needs of the child.
- To provide a high standard of primary care, to create a safe and happy environment, to support involvement in leisure activities and to encourage the development of social and life skills.

Residential Respite Service (Assessment Support & Provision Service)

- To work within the 'Every Child Matters' five outcomes which are considered essential to the wellbeing of children and for their outcomes in later life.

Assessment Support and Provision Service/ LDD Service Coordinated Assessment Team

Contact

Sue Massey
Team Manager
Floor 3
Redvers House
Union Street
Sheffield
Tel No: 0114 2735368

Staffing

Team Manager
4 full-time social workers
1 part-time support worker
1 full-time interviewing officer

Objectives

The team offers assessments within the legislative framework to the children and families within the City of Sheffield who meet the eligibility criteria for the service. This requires close multi-agency working to make sure appropriate needs and resources are identified. The assessments are linked to the filed of child protection and child in need.

Advisory and or Outreach Support provided:

The Coordinated Assessment team accepts referrals from families, professionals and colleagues from within other services, if the children meet the eligibility criteria for the service. We aim to provide a clear and concise assessment of need and at every stage work in partnership with parents and professionals to provide a service which meets the individual needs of the children and their carers. We work with 'Every Child Matters' five outcomes which are essential to the well being of the children to achieve better outcomes in later life.

The work undertaken by the team includes

- Following receipt of the referral information is collated to assist with the assessment.
- If appropriate sign posting can take place either at an early stage or following the assessment.
- The completion of a coordinated multi-agency assessment to identify need and required resources.
- Compile support packages which will need to be monitored and reviewed.
- Completed CIN plans and review children through the CIN process within a formal meeting.
- Complete IT tasks linked to the many social work tasks.

Assessment Support and Provision Service/ LDD Service Coordinated Assessment Team

- Complete Section 47 investigations to secure the safety and well being of children who have sustained injury or are at risk.
- Complete reports for case conferences, reviews and various types of reports for court.
- Complete the documentation for 'Looked After Children' who have secured an overnight service.
- Complete reviews of direct payments awarded as a result of earlier assessments.
- To work with colleagues within early years, support and provision and the transition team to ensure a more effective transition and streamline service for both children and their families.

Early Years Foundation Stage (EYFS) Learning and Achievement Service

Contact

Lynn Trainor – Senior Adviser Early Years

Tel: 0114 2506852

E-mail: lynn.trainor@sheffield.gov.uk

Maureen Hemingway – Senior Consultant Early Years

Tel: 0114 2506852

E-mail: maureen.hemingway@sheffield.gov.uk

Staffing

A team of specialist EYFS consultants that are deployed to support and advise schools and settings in the maintained and non-maintained sectors

Objectives

- To raise attainment in the EYFS so that children achieve a good level of development as they enter Key Stage 1.
- To help young children achieve the *Every Child Matters* outcomes.
- To improve the quality and consistency in the early years sector.

Support

- To advise and support EYFS practitioners in the quality and improvement of provision in the Early Years Foundation Stage for children from birth to five
- To provide continuous professional development for all EYFS leaders, managers and practitioners

Integrated Youth Support Services

Contact

Kim Allen

Youth Commissioner

Tel. 273 5582

Email: kim.allen@sheffield.gov.uk

Integrated Youth Support Services

Staffing

Carol James: Information, Advice and Guidance Strategy Manager
Patrick Meleady: 13-19 Positive Activities for Young People Manager
Nicole Harwood: Targeted Youth Support Manager
Joe Green: Participation Manager
Marie Boyden: Strategic IYSS Project Manager

Objectives

To secure excellent Integrated Youth Support Services (IYSS) for young people 13-19 years in Sheffield, through appropriate commissioning and procurement processes. These services will deliver the city's universal and targeted offer based on the needs of young people and the wider community, putting services users, their parents/carers and local people at the heart of decision-making processes.

To manage an Integrated Youth Support Service that delivers Sheffield's Youth Offer

- Somewhere to go
- Something to do
- Someone to talk to
- Something to say

Support

Integrated Youth Support is about providing co-ordinated services to all young people according to their needs – in locations at times that suit them, with more flexible provision, shaped by their interests, wishes and aspirations. There are four key elements, which include:

- Universal access to improved information, advice and guidance on education, employment and health issues.
- Providing increased opportunities for positive activities and personal development
- Intensive targeted support for vulnerable young people with complex needs
- Encouraging more young people to volunteer and become involved in their communities

The IYSS team manages these services and provides support to commissioned providers to ensure service delivery meets the needs of our city's young people.

Extended Learning Team

Contact

Ian Anniss
Senior Adviser Extended Learning
Office: 0114 2506730
Mobile 0775 390 4650
Email: i.anniss@sheffield.gov.uk

For general enquiries contact:
Tim Ward
Extended Learning Support Officer
Office: 0114 2506730

Extended Learning Team

Email: timothy.ward@sheffield.gov.uk

Staffing

Ian Annis – Senior Advisor Extended Learning (Team Leader & PE and Sport)

Chris Anderson – School Improvement Adviser (Healthy Schools and SEAL) 0114 2506730

Anita deBrouwer – Study Support Strategy Adviser 0114 2506730

Mary Heyler – Music Strategy Adviser (0114 2506730)

Edge Last – Outdoor Education Strategy Adviser (Education Visits and Outdoor Centres) 0162 964 0491

Melanie Moore – Arts and Creativity Strategy Adviser 0114 2493183

Graham Bell – Creativity Consultant (Achieving Creative Education and Children's Programme) 0114 2493183

Penny Rea – Children's University Development Consultant – 0114 2069134

Rob Walker – Playing for Success Manager – 0787 613 7232

Objectives

The Extended Learning Team is part of the Learning and Achievement Service and contributes to the Services key objectives which are

- Raise standards of achievement at a faster rate than the national average
- Improve the quality of teaching and learning
- Improve the quality of leadership

Within this context the specific purpose of the Extended Learning Team is to provide strategic leadership, coordination and brokerage to the delivery of enrichment, engagement and extension activities for children and young people of school age. In most cases this would relate to work within curriculum time and extended services by schools, but also supports a number of voluntary, community and faith sector providers. This includes direct provision to young people, but also professional development for teachers and other adults supporting learning. In some aspects of its work it is a direct provider of services, but it also works in partnership with a wide range of local providers such as Sheffield Theatres, Sheffield Museums, Creative Industries, Music in the Round and other independent music providers, School Sports Partnerships, community and professional sports clubs, the Health Service and other Sheffield City Council departments.

Specific General Objectives are

- Provide strategic planning for the whole city in all its areas of interest
- Advocate and promote the value of a broad, balanced, varied and creative curriculum both within and outside the normal school hours
- Support a varied menu of activities in Extended Schools
- Promote the value of Learning Outside the Classroom
- Provide advice and support for Educational visits and the use of external providers in schools
- Provide an extensive Continuing Professional Development offer
- Promote with schools and young people the significance of healthy, active lifestyles and sustainability in relation to the environment
- Provide a brokerage service for schools in relation to external providers
- Directly deliver to children and young people a wide range of high quality learning opportunities

Extended Learning Team

Support

In addition to its generic objectives the Extended Learning Team has the following teams who provide specific advice and delivery in their area of expertise

Arts and Creativity

- Professional learning programmes for teachers and children
- Curriculum consultancy
- Conference and event management
- Gifted and Talented provision

Children's University

- Provides a framework for celebrating children and young people's learning achievements
- Adds value to school improvement study support programmes and extended services
- Provides support for developing exciting learning opportunities through CU modules

Environment and Sustainability (including Forest Schools)

- A network of partner organisations
- A new focus for the Mayfield Centre

Music

- Opportunities for young people to learn musical instruments and to sing.
- Music workshops, projects and live performances.
- Professional development and advice for teachers, musicians, schools and the community.

Outdoor Education

- Outdoor centres at Thornbridge Outdoors, Mayfield, Whirlow Hall Farm and Underbank. Residential and day visit opportunities for outdoor learning and development
- Support, training, advice and monitoring of educational visits undertaken by schools and other establishments
- Outdoor learning, leadership and skills courses for leaders of young people

PE & Sport (including the School Sports Partnerships)

- Support for PE and Sport in the school curriculum
- Provision of sport and physical activity Out of School Hours activities through the School Sports Partnerships (including Positive Activities for Young People 8-13)
- CPD courses for teachers and other adults supporting learning
- Sheffield Academy of Young Leaders in Sport

Playing for Success

- Four learning centres based in high profile sporting venues providing a range of high quality daytime, holiday and after school study support
 - Learning Zone at the English Institute of Sport Sheffield (EISS)
 - Cutting Edge at Sheffield United FC
 - Sheffield Sharks Class of Champions at Don Valley Stadium
 - Sheffield Wednesday FC Study Support Centre

